

VICTORIA UNIVERSITY
Travel and Conference-Organization Grants
Application Deadlines: March 1 and October 15

The special funds listed below are available to support research-related travel and conference organization by Victoria University faculty (i.e., Victoria College and Emmanuel College). Adjudication of grants will be conducted by a joint committee consisting of the President, Principals, and a member of the research committee of each College.

Eligible applicants are:

- Faculty from either college who hold continuing or term paid appointments at Victoria University; the appointment must be for a period sufficiently long to make it feasible to carry out the proposed project and to satisfy any other conditions of the award.
- Victoria College Fellows
- Retired faculty from either college who are engaged in research
 - Please note that Emmanuel College Faculty and Victoria College Faculty and Fellows will be given priority in the allocation of funds.
 - Active involvement in Victoria University's teaching and research mission will be taken into consideration.
 - Victoria University funding history (e.g., number of VU grants received by applicant) may also be taken into consideration.
 - Eligible applicants from underrepresented communities are encouraged to apply.

Sessional instructors, visiting scholars and lecturers, and Victoria College Associates (other than those who hold faculty appointments at Victoria University), are ineligible to apply for these grants.

There are two competitions per year for Victoria University grants, with deadlines of March 1 and October 15 (or the following business day if the deadline falls on a weekend).

- Applications not received by the deadline will not be considered.
- Incomplete applications will not be considered

Applicants must submit their applications with a short CV (3 pages maximum showing recent scholarly activity and research grants) **as well as any supporting documents**. For more information, please refer to the grant descriptions below.

Grants must be used for the purpose for which they were awarded. Normally, conference funds must be spent within 12 months of the award notification. Travel funds should be spent within 18 months of the award notification. **If awardees are unable to use funds within these timeframes, the University reserves the right to rescind the award. Applicants may reapply if they continue to meet the eligibility criteria.**

If the Government of Canada has issued a [Level 3 or Level 4 travel advisory](#) for the region you are proposing to visit, this is considered higher risk travel. As a result, you may be asked to postpone your travel until these advisories are lifted.

Please submit questions and/or applications to lindy.chan@utoronto.ca by the deadline.

There are college-specific faculty grants available through Emmanuel College and Victoria College. Please contact [Wanda Chin](#) (Emmanuel) or [Harim Ulfig](#) (Victoria) for help identifying relevant programs.

The Spooner Travelling Grant

Income from a bequest of the late Roy Cowieson Spooner of Kingston provides funds for members of the teaching staff of Victoria University to travel to Asia for academic purposes. Asia is defined broadly to include all the land mass east of the Urals, the Caspian Sea, the eastern Mediterranean (including Israel), and the Red Sea, as well as Japan, Indonesia and the Philippines. The time spent in Asia may be of short duration, although applications for larger grants giving more ample support for faculty members to spend periods of three months or more in Asia are also encouraged. Historically, the maximum Spooner funding available per project is \$6,000.

According to the terms of the bequest establishing the award, successful candidates must undertake to return to the staff at Victoria University for at least two years after holding a Spooner award.

Applications should include an outline of the proposed academic activity in Asia and a detailed budget of expected costs. (Please specify which expenses will be covered by the Spooner grant should you be successful.) They should also indicate whether a grant for the trip or project has been applied for or received from any other source.

Coburn Trust Faculty Exchange

Kathleen Coburn, a member of the Department of English of Victoria University, 1933-1971, left a bequest to establish the Coburn Fellowship Trust for the purpose of encouraging exchanges between Victoria University and Tel Aviv and Hebrew University in Israel. The Trust will provide funds for a faculty member to travel to Israel for research or academic purposes in the Humanities or Social Sciences and for a faculty member at either Tel Aviv or Hebrew University to come to Victoria University and/or the University of Toronto for research or other academic purposes. Two grants of \$5,000 each will be available per academic year.

Applications should include an outline of the proposed academic activity in Israel or Canada and a letter of support from the appropriate department head in Israel (if applicable).

SSHRC-SIG (Small Institutional Grants) Project Grant

There is a small pool of SSHRC funds available to support the organization of conferences or other events (e.g., workshops, seminars) that are of benefit not only to the discipline, but also to the Vic community. The support would be modest (up to about \$2,000) and could be used as a top-up to funds that have been committed from other sources.

Your application should set out a brief explanation of the event, including its relevance to Victoria University, and must include a detailed budget with an indication of other funds you have applied for or received from any other source.

All Victoria University travel and conference-organization grant applications should be accompanied by a short CV (3 pages maximum showing recent scholarly activity and research grants).