



Photography on Campus Permit Application Form

Please complete and return form to vic.spaces@utoronto.ca

This permit does NOT allow access to any of our campus buildings or interior spaces.

Name(s):							
Address:							
Phone:		Are you a Victoria University Alumni?		Yes		No	
Email:							
Date of Photoshoot:		Would you like to share your images with us to promote on our social media?		Yes		No	
Preferred Start Time:				Preferred End Time:			
Location (1 st Choice)		Victoria College Building – East Steps					
		Victoria College Building – South Steps					
		Emmanuel College – Queen’s Park Entrance					
		Peace Garden					
		St Mary’s Archway					
Location (2 nd Choice)		Victoria College Building – East Steps					
		Victoria College Building – South Steps					
		Emmanuel College – Queen’s Park Entrance					
		Peace Garden					
		St Mary’s Archway					
Location (3 rd Choice)		Victoria College Building – East Steps					
		Victoria College Building – South Steps					
		Emmanuel College – Queen’s Park Entrance					
		Peace Garden					
		St Mary’s Archway					
Please advise how many locations you would like:		1 location:		2 Locations:		3 Locations	

Permit fee is **\$400 + HST for a 2 hour time slot**. The confirmation of bookings is only made upon payment. Payment is non-refundable and all bookings, once confirmed, are final (rain or shine). For Victoria University staff or Victoria University Alumni, please inquire for further discounts. Parking is not included with your permit. In addition, unauthorized vehicles or drones are not permitted on the property of Victoria University.

On your permit day, please register in at our Residence Services Front desk located at Margaret Addison Hall Residence at 140 Charles St West Toronto, ON. Please arrive a minimum of **15 minutes** prior to your session start time. You will be asked to produce the Venue confirmation or provide a print copy of the same. Victoria University, Events Victoria Department will manage requests, confirm bookings, provide letters of permission, provide advice concerning regulations, restrictions, site locations, etc., and collect location fees. By purchasing this permit, you have agreed to Victoria University’s terms and conditions.

Victoria University’s security guards will check in during your session to ensure that you are at your assigned site-location. Please refrain from removing or relocating Victoria University’s signage.